

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

PAGE
1

OF PAGES
1

2. AMENDMENT/MODIFICATION NO.
1

3. EFFECTIVE DATE
October 6, 2009

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

6. ISSUED BY
CODE

Contracting Office
USAID/Armenia
1 American Avenue
Yerevan 0082, Armenia

7. ADMINISTERED BY (If other than Item 6)
CODE

Contracting Office
USAID/Armenia
1 American Avenue
Yerevan 0082, Armenia

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

To all Offerors

(X)

9A. AMENDMENT OF SOLICITATION NO.

111-09-007

X

9B. DATED (SEE ITEM 11)

09-04-2009

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED (SEE ITEM 13)

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment to the solicitation document is to respond to questions (Attachment A).

All other terms and conditions of the solicitation document remain unchanged.
---Amendment 1---

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

John F. Lord
Regional Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY _____
(Signature of Contracting Officer)

ATTACHMENT A.

RFTOP 111-09-007

Maternal and Child Health Improvement Project (MCHIP)

#	Question	USAID Response
1.	Please confirm that this RFTOP replaces the RFTOP of the same number issued on 22/6/2009 and that all staff proposed in the response to the 22/6/2009 RFTOP are eligible to be proposed in this response.	RFTOP 111-09-003 is canceled. There are no special restrictions on who may be proposed for RFTOP 111-09-007.
2.	Page 9 of the RFTOP states that the first quarter will be Dec-Feb. Could USAID please confirm it intends to start the MCHIP Project on December 1, 2009?	The anticipated start date for this activity is before December 11, 2009.
3.	Please confirm that items such as a table of contents, transmittal letter, and list of acronyms will not count against the 20-page limit for the technical proposal.	The table of contents, transmittal letter and list of acronyms will not be counted against the page limit for technical proposals. Please note that the limit is 10 pages.
4.	Page 2 and page 9 of the RFTOP states that Offerors must “submit a draft implementation plan with the proposal” and a rapid mobilization plan for the initial 2 months of the project. Please confirm that Offerors may <i>describe</i> the implementation plan in narrative form within the body of their technical proposal and may attach a Gantt chart as an annex that will not count against the 10-page limit.	Yes, Gantt charts can be submitted as an annex and will not be counted against the page limit for technical proposals.
5.	Page 3 of the RFTOP instructs Offerors to include a Monitoring and Evaluation Plan. Will USAID please confirm that Offerors may describe their approach to M&E in the body of their technical proposal and include a Table of Indicators as an annex that will not count against the 10-page limit?	Yes, the table of indicators can be submitted as an annex and will not be counted against the page limit for technical proposals.
6.	Please confirm that letters of commitment from Key Personnel may be included as an annex to the technical proposal and will not count against the page limit for the technical proposal.	Yes, commitment letters can be submitted as an annex and will not be counted against the page limit for technical proposals.
7.	Please clarify the maximum file size permitted for electronic submission of proposals via e-mail.	If submitted electronically - internet email with up to 2 attachments (2MB limit) per email compatible with .pdf , MS WORD, Excel, in a MS Windows environment. Only those pages requiring original manual signatures should be scanned and emailed as an attachment.

8.	Please confirm that letters of exclusivity for proposed staff are not required.	USAID discourages requiring exclusive commitments by <u>local</u> experts and specialists. The local capacity and resources should be available to any offeror for the successful implementation of the program and it is up to the offerors to negotiate acceptable terms for the proposed local experts and specialists. Exclusive commitments are acceptable for the identified key personnel positions.
9.	Page 7 of 21 under detailed technical requirements mentioned expected general results and expected specific results. RFTOP only mentions expected results on page 6 of 21 – please confirm these as expected results.	Please delete the reference to "general" and "specific" results. The wording should be: "The following tasks under each area are designed to accomplish the Expected Results outlined above.
10.	Please confirm that the “detailed budget schedule of the program implementation not to exceed 2 pages” (pg. 5) does not include subcontractor budgets, the budget summary page, budget narratives, and any other supporting information that does not constitute a “detailed budget schedule.”	The budget schedules should not exceed 2 page limits according to the requirements of the TASC3 – Global Health IQC. All narratives and supporting information will not be counted against the page limit.
11.	Please confirm that the same inventory list USAID provided in the previous MCHIP proposal should also be the basis for our inventory assumptions under this RFP. If not, what assumptions can we use?	Yes, the list of inventory provided in the RFTOP 111-09-003 will be available to the successful offeror for the implementation of the activity.
12.	What is the geographical code for the solicitation?	The authorized geographical code for this solicitation is 000 and 110.
13.	Please confirm that the annexes listed on page 2 of the RFTOP may also include the organizational plan and table for LOE, the illustrative Performance Monitoring Plan (PMP), and the Implementation Timeline, and that these and the other listed annexes are exempt from the page limit.	Yes, the listed documents can be submitted as annexes and will not be counted against the page limit for technical proposal
14.	On page 8, Result Area Two, second bullet; USAID directs contractors to: "Build the capacity of health care providers in targeted networks to deliver health messages to the public. This may include, but not limited to training of health personnel in developing effective health promotion strategies, designing and communicating health messages, and conducting social marketing campaigns for health." Does USAID wish contractors to design and communicate health messages and conduct social marketing campaigns for health, or should this be part of the health provider training?	As it is mentioned in the RFTOP, the listed activities “may include, but not limited to”, which means that it is up to the bidder to plan interventions. However, it is important to build the capacity of health care providers in designing and implementing health education activities.